

Outstanding opportunity.
Unlimited potential.



Personnel Manager

£30-35k plus flexible benefits package – Luton

We're leaders in the field of property management services across England and Wales, providing a quality service to developers, landlords, residents, freeholders, management companies and residents associations. It takes a talented team to enable us to be the best at what we do. We currently have an opportunity for a Personnel Manager to share our commitment to delivering an exceptional service.

Interacting at all levels up to the management board, and guiding our field based and head office employees, you will be responsible for supporting the business across the whole spectrum of HR activity. You will provide advice and practical guidance on all recruitment and employee related issues, whilst ensuring all policy and procedures are

To apply for this position please forward your CV with details of your current package to our retained consultant, **Catherine Clayton** at HRI, **cv@hri.co.uk** quoting reference **CC1953**.

adhered to. You will also be required to support the training team in the design and delivery of learning and development activity in line with business goals and support the in-house Payroll team by effective coordination throughout the business.

With an up to date knowledge of employment legislation, you will have experience of advising on a wide range of HR related matters across a group function. Ideally CIPD qualified, you will demonstrate the ability to work independently and manage a successful team. You will demonstrate credibility and immediate impact. Significant multi-site experience in a retail or service environment is preferable.



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